Curriculum Vitae

SIPHIWE TAME

Email: siphiwe.tame@gmail.com

Cell: 073 8696 996

Address: 1177 Park Street, Hatfield, Pretoria, 0028.

# **Personal details**

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| **Name** | Siphiwe Tame | |
| **Identity number** | 9401050693085 | |
| **Nationality** | South African | |
| **Health** | Excellent | |
| **Cell phone number** | 073 8696 996 | |
| **Email address** | Siphiwe.tame@gmail.com | |
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# **Skills**

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| **Language** | English (fluent), Setswana (fluent), isiZulu (fluent), isiXhosa (fluent), Afrikaans (proficient) |
| **Computer** | Windows, MS Word, MS PowerPoint, MS Excel |
| **Drivers Licence** | Code 8 |

# **High School Education**

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| **High School** | Hoërskool Maclear |
| **Qualifications** | Senior Certificate (2012)  English First Language, Afrikaans Additional, Language, Life Science , Geography, Computer Application Technology, Mathematical Literacy,Life Orientation |

# **University Education**

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| **Course** | **LLB (Law)** |
| **University** | University of Pretoria |
| **To be Obtained** | 2017 |

# **Leadership and Involvement**

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| **Leadership** | School SRC member (2012)  First Year Mentor at Magrietjie Residence (2014-2016) |
| **Community Involvement** | Volunteer at Maclear General Hospital (2012)  Member of Tuks Xhosa Society (2016) |

# **Work Experience**

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| **University of Pretoria Law Clinic** | Student Attorney   * Consulting with clients. * Conducting legal research and providing legal advice. * Opening and maintenance of clients’ files. * Drafting letters, pleadings and other legal documents. * Making/receiving phone calls from clients. * Carrying out supervising attorneys’ instructions. | 2016 |
| **Knowles Husain Lindsay Attorneys** | Vacation Work Program candidate | July 2014 |
| **Rikom Cellular and Home Appliances** | Store Attendant   * Marketing store products. * Interacting with clientele and assisting them with purchases. * Carrying out Manger's and Owner's instructions. | 2010-2013 |

# **Motivation for application**

# Hardworking.

* Loyal and trustworthy.
* Good at following instructions.
* Good at maintaining healthy relations.
* Very adaptable, punctual and reliable
* Good communication skills and team worker.

# **References**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Mrs Mildre Viljoen | University of Pretoria Law Clinic (supervisor) | Pretoria | 🕾(012) 420 4155 | 🖂mildre.viljoen[@up.ac.za](mailto:0124203733/koos.malan@up.ac.za) |
| Mattew Ikomi | Rikom Cellular and Home Appliances (former employer) | Cape Town | 🖁 072 9665 769 | 🖂rikomat2020@gmail.com |