

MAX RAINER

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ID No.: 901217 5216 08 0

Driver's licence & own transport

Language proficiency: English (fluent), Afrikaans & German (intermediate)

Availability: June 2018

PERSONAL STATEMENT

I am a driven, self-motivated LLB graduate with particular interests in commercial law and international trade law. I believe in uncompromising standards of professionalism and quality in both my studies and employment. I am eager to learn and firmly believe that I can make a meaningful contribution to any team I am assigned to. My objective is to develop into a well-rounded and successful attorney, who has the knowledge and ability to effectively deal with any legal matter that I encounter, while providing sound legal advice and outstanding service to my future clients.

EDUCATION

Jan 2018 - Current	Law Society of South Africa L.E.A.D – School for Legal Practice	Law School <u>Modules</u> <ul style="list-style-type: none">- Criminal Court Practice- Constitutional Law Practice- Magistrate's Court Practice- High Court Practice- Legal Costs- Wills, Estates & Trusts- Commercial Contracts- Commercial Litigation- Forms of Business Enterprise - National Examination- Alternative Dispute Resolution- Labour Dispute Resolution- Introduction to Practice Management- Attorneys Bookkeeping- Professional Legal Ethics
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2017	University of Stellenbosch	Bachelor of Laws (LLB) <u>Electives:</u> <ul style="list-style-type: none"> - Internet Law, Private International Law, Practical Legal Training <u>Membership:</u> <ul style="list-style-type: none"> - Golden Key International Honours Society Business Network, USA
2014	University of Stellenbosch	Bachelor of Arts (BA) – International Studies <ul style="list-style-type: none"> - Economics, German, Political Science, Sociology History
2011	Monash University	Foundation Programme (6 months) <ul style="list-style-type: none"> - English, Mathematics, Accounting, Computer Practice
2009	Trevelton College	Matric (Grade 12) – with university exemption

EMPLOYMENT/EXPERIENCE

Stellenbosch University Legal Aid Clinic

Student Consultant

February 2017 – November 2017

Key Responsibilities:

- Conduct negotiations on behalf of clients and draft correspondence and other legal documentation.
- Received advanced teaching and practical training in the use of South African and foreign legal sources.
- Developed computer skills for the use of legal databases and legal bibliographies; applied legal research, professional ethics; legal aid; basic management of estates.
- Practice legal drafting; consider practical legal aspects of litigation; receive practical training in the Legal Aid Clinic; attend moot court and grapple with simulated dispute resolution problems.

Skills acquired:

- Time management
- Legal drafting
- Consultation
- Research

Stellenbosch University – Libertas PSO

Secretary of the House Committee & Mentor

October 2015 – November 2017

Key Responsibilities:

- Secretary: Take down accurate minutes of meetings; assist with marketing campaigns and events including fundraising; drafted correspondence and kept database up to date.
- Mentor: Assist and educate first year students to adjust to the different environments at University level and workloads. Serve as a positive academic and social role model by teaching mentees to strike a fine balance between social and academic obligations. In this context, I have been exposed to working with a diverse group of people where leadership is a very important aspect.

Skills acquired:

- Leadership
- Time management
- Event organisation

Smith Tabata Buchanan Boyes Attorneys

Legal Intern

July 2017 (VAC work)

Key Responsibilities:

- Rotated within the different departments of the firm where directors, senior associates, associates and candidate attorneys explained the purpose of each department and the work associated with such department.
- Participated in a mock trial to learn more about real-life court proceedings.
- Attended court with candidate attorneys for various matters to gain practical court exposure.

COMPUTER LITERACY

Level	Description	
1	Had appropriate training only	
2	Limited practical experience	
3	Full working proficiency	
Summary	Skill	Proficiency (3)
Microsoft Office:	MS Word	2.5
	MS Excel	2
	MS PowerPoint	2
	MS Outlook	3
Operating Programmes:	MS Windows	3
	Mac OS X	3

REFERENCES

Prof ZT Boggenpoel	Professor: Stellenbosch University, Department of Private Law	+27(0)21 808 2882
Ms G Kemp	School Director: L.E.A.D School for Legal Practice - UCT	+27(0) 21 660 4481
Mr SJ van der Merwe	Senior Attorney: Stellenbosch University Law Clinic	+27(0)21 808 2928
